

COLLEAGUE UNIFORM SIZING GUIDELINES

Start Date:

Department:

Employee Name:

Position:

Contact Number:

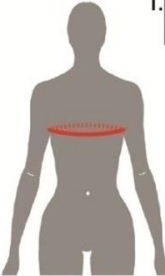
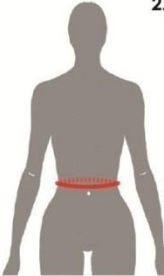
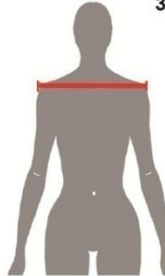







Height:

Weight:

Welcome to the Fairmont Chateau Lake Louise. In order to prepare for your arrival we require all below measurements to be completed and sent to us as soon as possible.

ALL MEASUREMENTS SHOULD BE EXACT BODY MEASUREMENTS, SO PLEASE REMOVE ANY BULKY CLOTHING PRIOR TO THE MEASURING SESSION. PLEASE DO NOT ADD WIGGLE ROOM OR EASE TO YOUR MEASUREMENTS AS THIS IS ALREADY BUILT INTO THE PATTERN.

If you have any question or need clarifications, please call Loreta Naces at 403 522 1539.

TOPS			
<p>1.</p>  <p>1) BUST Relax arms and measure around the fullest part of the bust, keeping tape measure parallel to the floor.</p>	<p>2.</p>  <p>2) WAIST Measure around the smallest point of the waistline, keeping tape measure snug, but not tight.</p>	<p>3.</p>  <p>3) WIDTH OF SHOULDERS Measure straight across the back from shoulder bone to shoulder bone.</p>	<p>4.</p>  <p>4) SLEEVE LENGTH Measure from shoulder bone to the waist, keeping tape centered at elbow.</p> <p>5.</p>  <p>5) UPPER ARM Measure around arm, 1" down from armpit</p> <p>6.</p>  <p>6) NECK Measure around the neck</p>
BOTTOMS			
<p>7.</p>  <p>7) UPPER HIP Stand straight with feet together. Measure 7" above waist, keeping tape parallel to ground.</p>	<p>8.</p>  <p>8) HIP Stand straight with feet together. Measure 7" below waist, keeping tape parallel to ground.</p>	<p>9.</p>  <p>9) LOWER HIP Stand straight with feet together. Measure the fullest part of the hip, keeping tape parallel to ground.</p>	<p>10.</p>  <p>10) OUTSEAM LENGTH Standing up straight, measure from the top of the waistband to the ground.</p>

Comments:

Thank you in advance for your cooperation and we look forward to your arrival!

Please e-mail your completed form to cll.housing@fairmont.com or fax to 403 522 1833.